

# Catterick Parish Council

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## Minutes of the Virtual Parish Council Meeting Monday 2<sup>nd</sup> November 2020

**Present:** Cllr Campbell, Cllr Bannister, Cllr Rafferty Cllr Claypole , Cllr Wyrill, Cllr Young  
Clerk

**In attendance;** County councillor Les, District Councillors Threlfall & Rowe.

Due to the current Covid -19 pandemic Virtual meetings have been temporarily allowed by the THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 No. 392

**1. Apologies for absence;** Cllrs Oselton,

**2. Open forum.** No members of the public attended the meeting.

**3. 1 Report from the police.** A report was sent by PCSO Smith. And read out by Cllr Young  
Update from North Yorkshire Neighbourhood Police Tea

**Could I please make you all aware of an incident that has happened at St Anne's Church. Between Sunday 25<sup>th</sup> October and Tuesday 28<sup>th</sup> October, unknown persons have entered the church which was mistakenly left unopened, they have made a mess of the building and eaten the kitchen supplies. As of yet we do not know who is responsible, this is very disrespectful and whomever has done this should be ashamed of themselves. So far nothing has been found to be missing, however this is your church, please look after it so that in these times of crisis and need, residents still have a safe place to visit.**

### **8 Crimes reported between 04/10/20 – 01/11/20**

3 reports of fraud, caller reports telephone/text/internet scamming, which were passed to Action Fraud.

1 x Theft - report of theft from a shop 4 x Reports of violence

### **5 Person/Safety /Warning reports-**

**4 Suspicious Report's** - 1 caller reports possible poachers on land, officers searched the area and found everything to be in order - 1 Report of a suspect vehicle on Marne Barracks, which was all in order.

- 1 Report of vandalism at the church. - 1 Resident reports that people knocking on her door at midnight, no further reports have been made.

### **1 Domestic incident.**

**2 Highway Disruption** - 1 Caller reports a vehicle obstructing, no further reports received.

- 1 Caller reports of a gravel spillage on the highway.

**1 Administration Report** – Project Servator operating in the area of the village.

**Happy Bonfire night, please be safe and respectful to neighbours.**

**Tea with NYP... at Booth Hall.** No meetings until further notice.

### **Contact North Yorkshire Police**

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk) for advice regarding Crime Prevention and safety advice.

**Emergency – 999 National 24hr non-emergency number 101**

**- 101 calls cost 15 pence per call from mobile or landline,**

**regardless of length of call**

**Call 'Crimestoppers' anonymously on 0800 555 11**

**Contact Details:** PCSO 3521 Di Smith [diane.smith3521@northyorkshire.pnn.police.uk](mailto:diane.smith3521@northyorkshire.pnn.police.uk)

**3.2 District Cllr Threlfall.** He has checked with RDC about who is responsible for the Kings Close Play Area. They have said that it is split between the Parish Council -responsible for the older children's end , and the District Council responsible for the toddler side. The Clerk asked Cllr Threlfall if he could check about the multipurpose centre in the toddler side as this is now becoming dangerous and the Parish Council had intended to

remove it and replace with something else. He said that the Council would have no spare money for play equipment at the moment but would check about its removal.

He also mentioned the bus shelter opposite the Oak Tree – again he said that there would not be any money spare at the moment to do anything about it but are still looking into repair or removal.

The state of Catterick Bridge Hotel has been a concern for some time. He said that other Parish Council meetings that he and Cllrs Rowe and Les attend also have their concerns. He was wondering if Catterick Parish Council would take the lead in complaining about it. RDC planning had inspected it a while ago but at the time said that it would not be classed as dangerous under any legislation. He said that pressure needs putting on the owners to tidy up the property. It was up for auction on the 29<sup>th</sup> October but didn't know the outcome of this.

Cllr Claypole said that it had been pulled from the auction as there had been no interest. Cllr Threlfall said that he would find out what had happened at the auction and asked for it to be put on the agenda next month.

**3.3 District Cllr Rowe.** He attended a Climate Change Action Committee meeting. He said that the action plan for climate change is taking too long to produce so he wrote one himself and presented it at the meeting. This has been accepted although a lot of details need adding. A Climate Change Officer has now been appointed so hopefully things should now start progressing.

District Council Plans for Council reorganisation differ from County Council plans. District want a dual council compared to a single unitary authority proposed by the County Council. The distinct councillors think that any alternations should be put on hold until Covid has been sorted.

**3.4 County Councillor Les.** He has spoken to the Secretary of State about Local Government Reorganisation and he said that he would want this to continue as he thought it would help in the recovery process from Covid. Cllr Les said that the County Council want a unitary council not an East/West split like District Councils. York do not want this split either. Cllr Les said that it is important to carry on as the County would get an extra £25 million if the Local Government Organisation was carried out.

He has been in touch with the resident that was concerned about the increase in noise from the upgraded A1. She said that residents had been approached by solicitors about this. He said that this was a very complicated issue and would need advise from specialist firms and it was up to the householder to pursue any claim for compensation.

**4. Minutes** of the last meeting held on 5th October 2020 were approved

Proposed: Cllr Bannister    Seconded: Cllr. Campbell

**5. Matters arising.** a) Cllr Bannister has been looking into the problem of rats along the beck and has come to the conclusion that there is not much the Parish Council do about it. Traps, poison or shooting would not be permitted where the public and their pets have access. Residents will not stop feeding the ducks. The one thing that has been done is disturbing the nests whilst he and other volunteers have been clearing the reeds etc. from the beck. If the rats do go onto properties then the residents could take action. Advice can be obtained from the District Council about this.

b) Cllr Bannister had previously circulated the amended policy for the Siting of Memorial Benches. Cllr Claypole wondered if it could also include provision for the siting of memorial trees. The Councillors thought that this did need covering but decided that a separate, short policy would be needed as it would need to be different, i.e. maintenance would not be expected to be carried out by those that had planted the tree. The Councillors agreed that the policy was fine but needed a few final points adding such as the number of benches that could be allowed and where they could be placed. Cllrs Bannister and Young agreed to meet up and walk around the village to do this.

Cllr Campbell mentioned the wooden seat in the cemetery that is now in a bad state of repair. She said that it had been presented to the village when it won the Best Kept Village Competition and she thought that the Council should replace it. It was suggested that this bench could be used to put memorial plaques on. Cllr Wyrill wondered if other benches owned by the Parish Council could be used for this as well. Cllr Bannister thought it would be better to save these benches for replacing if a resident wanted to put in a bench.

## **6. Current Issues.**

**6.1. Arena View Play Park – meeting with Sovereign Play** As mentioned at the last meeting some of the timbers of the new equipment had started cracking. Cllrs Bannister and Young and the Clerk met up with a representative from Sovereign Play to discuss this. He said that this 'Shaking' occurs regularly in the natural timbers when it is first installed and that as long as the cracks don't get any wider than 8mm, which may allow trapping of fingers, then there is nothing to worry about. He said that there is a twenty year guarantee on the equipment and so if any pieces of wood got very bad Sovereign would replace it. The Clerk took photographs to keep a record of the cracks.

The safety chain on the basket swing was also twisted. He sorted that out whilst he was there.

The weeping willows in Arena View play park have now been cut by Colin Browne.

Some of the safety matting under the old equipment in Arena View is causing a trip hazard. Cllr Young said that he would go down and sort this out. Cllr Bannister offered to help.

**6.2 Remembrance Sunday and the laying of wreaths.** The Clerk sent emails to the Parish Councillors to check whether they wanted wreaths ordering this year and to give a donation of £100. They all agreed. There is to be no parade this year but there was to be a short service at St Anne's Church for representatives of the village but since the new lockdown rules will have come in by the Sunday it is not known whether this is to go ahead.

The Clerk is waiting for a reply from Rev. Lindsay about this.

Cllr Campbell and Young agreed that they would lay the Parish Council Wreaths. Cllr Campbell at the Memorial on Low Green and Cllr Young at the RAF monument.

**6.3. Parish Council website.** The Clerk has obtained 3 quotes from website design companies.

The advertiser on line used by Brompton on Swale Parish Council for £689 + VAT plus optional support agreement £29.16/month

Purple Creative Studio used by Colburn and Richmond Town Councils for £1050 + VAT plus an optional support package of £50 /hour (hours to be agreed)

Aubergine -suggested by the Society of Local Council Clerks £700 + VAT plus £199 annual support package (4hours annual support)

Cllr Claypole has also been looking at the companies along with the Clerk.

The website needs to be compliant with the Website Content Accessibility guidelines that came into force in September. They both felt that the cheapest option did not really have this set up in the website he was offering.

Cllr Bannister has dealt with Purple Creative Studio before and he said that they seemed very good. This is a company whereas the first quote is a one man business and the Parish Councillors thought it may be safer to go with one that had other people to take over the work if necessary.

The last quote was from a company based else where in the country. The Councillors said that they would prefer to support a local company.

For these reasons the Councillors agreed to use Purple Creative Studio even though they are slightly more expensive.

The Clerk will contact them again.

**6.4 Road markings by the Angel.** Highways have contacted the clerk about parking problems by the side of the Angel. This is part of the footway but because it is the same level as the road is used for parking. They have suggested that 2 white lines could be painted to try and stop the parking. The Clerk wrote back thinking this would look like a parking space and suggested that they painted a pedestrian between the lines. The said that too much paint work is discouraged as it could be a possible slip hazard. He then suggested putting lines at a slight angle. Cllr Les asked for the emails to be sent o him and he would contact Ian Beighton.

**6.5 Replacing the stile on Oran Lane.** Cllr Campbell has been in touch with John Wary about the stile into his field he has agreed to have this replaced with a gate. The Clerk has been in touch with the Public Footpath Department at NYCC for advice about gates to use. They are to get back to her.

Cllr Campbell has also spoken to Colin Browne about installing the gate.

Cllr Les said that he still has some money in his Locality Budget Fund for grants and would be willing to give a grant for the gate.

**7.1 The periodic accounts** circulated prior to the meeting were approved and accepted by the members.

Proposed: Cllr Bannister      Seconded: Cllr Rafferty

**The Audit for 2019/20** has been concluded and everything has found to be in order. The Clerk has sent the Conclusion of Audit report to RDC for publication on their website and also put a copy on the Parish the Notice Board.

**8. Correspondence.** The Clerk has received an email request for a donation from both the Great North Air Ambulance and the Citizens Advice Bureau. The Councillors agreed that they were both vital organisations and needed help, especially this year. They agreed to give £250 to the Great North Air Ambulance and £200 to the CAB

**9. Planning Applications .** None

**10. Minor Matters.** Cllr Young said that he is to put the decorations up as normal but will not be having a switch on event. He does not want large crowds gathering due to Covid 19.

Cllr Bannister and some volunteers have been clearing the Beck of the reeds etc. He said that now someone needs to be paid to keep the beck free of the weeds. Cllr Campbell said that John Wray knows someone that will

do this . She will contact him to find out more details. If this doesn't work out then someone will need to be found to do the job.

Cllr Young has spoken again to the land owner behind Arena View and Bishop's Way about putting in a path from Bishop's Way to the back of Arena View so that the Play Park can be accessed from this end of the village and hopefully stop the parking issues in Arena View. He is prepared to put up a fence either side of the path to Arena View Play Park. The Parish Council would just need to buy a gate and take a small part of the fence and hedge out.

Date of next meeting – Monday December 7th 2020

The meeting closed at 21.00

Signed.....

Dated.....